

September 27, 2011

**UPDATE: *The Kentucky Outpatient Treatment Report (OTR) is enclosed, along with instructions! It is also available at [www.mhnet.com](http://www.mhnet.com).***

Dear MHNet Provider:

MHNet Specialty Services is pleased to be the new partner managing the behavioral health benefits for **Medicaid** members under **CoventryCares of Kentucky**. The management change to MHNet becomes effective on October 1, 2011. Our goal is to provide a seamless transition that does not disrupt member care.

In an effort to enhance continuity of care during the transition to MHNet, please review the following transition guidelines:

1. MHNet will cover services for all the CoventryCares of Kentucky members in treatment as of October 1, 2011. Acute care starting before October 1, 2011 will continue to be the responsibility of the Commonwealth of Kentucky. As a participating provider, you will be reimbursed at your MHNet contracted rates for Medicaid members.
2. To better accommodate your organization and its administrative resources, MHNet will **not** be immediately requesting member or treatment information for **lower levels of care**. Instead, **MHNet will require submission of our Outpatient Treatment Report (OTR) at the member's next scheduled treatment plan review**. MHNet has designed a Kentucky Medicaid-specific Outpatient Treatment Report to better meet your needs and it is enclosed, along with instructions. It is also posted on our website at [www.mhnet.com](http://www.mhnet.com).
3. For members seeking **new services** on or after October 1, 2011, treatment must be preauthorized by submitting an OTR unless the service is exempt from precertification requirements. MHNet does not require preauthorization for the first three evaluation sessions (90804 sessions) per member, to allow for the assessment needed to complete the first OTR for submission.
4. MHNet's **precertification guidelines** are as follows. An OTR will be required for these non-acute services: CPT codes 90804 (after the first three sessions), 90816, 90847, 90853, 96101 and HCPCS codes H0012, H0015, H0031, H0046, H2012, H2019, H2021, H2036. For all other services, no precertification will be required, including CPT codes 90801, 90862, 90887, 96150, 99201, 99221 and HCPCS codes H0001, H0006, H0024, H0025, H0036, H0047, H2011. For a complete list of services that do NOT require precertification for CoventryCares of Kentucky, please go to our website at [www.mhnet.com](http://www.mhnet.com).
5. For **higher levels of care**, defined as inpatient, CSU admissions, Impact Plus, residential and therapeutic foster care, providers must **call MHNet at 888-604-6106 to pre-certify** all services that begin on or after October 1, 2011. As noted above, acute care starting before October 1, 2011 will continue to be the responsibility of the Commonwealth of Kentucky.
6. All **claims** to MHNet should be submitted on a CMS 1500 or UB04/CMS1450. Please complete all information, including the subscriber's ID number. All paper claims should be mailed to MHNet, P.O. Box 7802, London, KY 40742. MHNet also accepts claims electronically, greatly reducing the turn around time for reimbursement. We encourage you to use this option. To bill electronically through our clearinghouse, Emdeon, utilize our Payer ID 74289.

We understand this change may create some anxiety on the part of members and providers; therefore, MHNet Customer Service Representatives are available beginning August 18, 2011 to assist you in making this a smooth transition. Please contact MHNet at 888-604-6106 with any questions. Thank you in advance for your cooperation, we look forward to building a positive partnership with your organization!

Sincerely,

Robert Naceanceno